**MEETING REPORT**

**Team Name: Group 4 / Library Management System Date of Meeting: 17/03/2023**

**Start Time: 12: 00 End Time: 12:30 Meeting Location: Epoka University**

**Moderator: Amara Cela Recorder: Amara Cela**

**Other Members Present:** [Anita Mjeshtri](mailto:amjeshtri21@epoka.edu.al)**,John Nase, Irisa Nazari, Patrik Madhi,**

**Sara Beberi**

**Members Absent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Topics Discussed:**

During the first week the team members gathered to brainstorm ideas that we would like to develop further in the project.

**Decisions Made:**

After the discussion, it was settled that we would like to work on developing a web application for Epoka University's library, precisely the documentation for it regarding Software Modelling and Design.

**Tasks Assigned:**

The GitHub repository was created and channels of communication between members were established.

**Time, Place, and Agenda for Next Meeting:**

29/03/2023 - Epoka University, Discussion of requirements